

ENTERTAINMENT CONTRACT:

Agreement made this _____ day of _____, 2017 between *Lewis DJ Service* and:

Lewis DJ Service will provide entertainment and music for the following event:

Event Date:		Event time:		Total hours:	
Location:					
Occasion:					

The client booking *Lewis DJ Service*:

Name:		Phone (Home):	
Mailing Address:		(Work):	
City / State / ZIP:		(Cell):	

Entertainment Fee (3 Hours):	\$	<u>400.00</u>
Additional (\$100/hour)		_____
Driving Fee		_____
Subtotal		_____
Less Non-Refundable Retainer:	\$	<u>250.00</u>
Balance Due:	\$	_____

AGREEMENT TERMS:

1. This agreement must be signed and returned with retainer by _____ for the above event date and terms to be guaranteed. Receipt of a signed contract and payment of non-refundable retainer will confirm your date. No event will be scheduled until such time as all of these terms have been met.
2. Client agrees to provide **one (1) six-foot or larger table** in a location where all equipment will be protected from direct sunlight and rain. This area will have sufficient power access within 25 feet.
3. **Balance of entertainment fee is due in cash, check or money order 21 days prior to the function** unless other payment arrangements have been made in advance. Failure to remit balance three weeks prior to event constitutes cancellation. Returned checks will be assessed a \$50 returned check/invoice fee.
All checks made payable to: Scott A. Lewis.
4. A non-refundable retainer is required for this event upon receipt of contract. If the event is cancelled within 15 days prior to scheduled date then 100% of the remaining balance is due in full (28 days prior, 50% due; 45 days prior, 25% due). Extraordinary circumstances are an exception; however, it remains the sole discretion of *Lewis DJ Service* as to what constitutes extraordinary exceptions.
Cancellations must be received in writing for contract to be considered null and void.
5. Client agrees to assure DJ will have access to food and non-alcoholic beverages during the event.
6. *Scott Lewis* will make every effort to fill requests, as time allows, but can not be held liable if specific selections are not available or played.
7. In order to assure proper preparation for any event, special requests, special musical selections or announcements should be made in advance on the enclosed sheet.
8. Client agrees to pay for any and all damages incurred to equipment provided by *Lewis DJ Service* as a direct result of negligence by event guests for any reason whatsoever. Should damages occur, payment for repair or replacement will be made immediately before event will continue.

Booking Client

Lewis DJ Service

Date Signed

Date Signed

REQUEST PLAY LIST

Photographer: _____ Wait on Food? YES NO

PRE-RECEPTION MUSIC: Festive Variety Instrumental Swing Jazz

GRAND ENTRANCE: _____ MUSIC: _____

DINNER MUSIC: Piano Oldies Jazz Variety Theme Swing

CAKE _____ TOAST _____ BOUQUET _____ GARTER _____ KIDS TOSS _____

Bride & Groom's 1st Dance: (optional) _____

Father/Daughter Dance: (optional) _____

Dad's Name: _____

Mother/Son Dance: (optional) _____

Mom's Name: _____

"Ice Breaker" Dance: (optional) _____

"Honeymoon War": (optional) _____

"Rose" Dance (Anniversary Dance):
(optional) _____

Music Interests: Christian Top 40 Oldies 80's 90's
Country Classic Rock R & B Dance/Disco

PLAY IT ALL MR. DJ!!

Please don't play these: _____

Additional Fun: _____

GRAND EXIT: _____ MUSIC: _____

HONEYMOON PLANS: _____